



BOARD OF DIRECTORS MEETING

Meeting No. 01/26
 Thursday, January 20th, 2026 – 9:10 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa, Second Vice Chair
 Linda Payant, City of Ottawa
 Isabelle Skalski, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Genevieve Lajoie, Prescott Russell
 Mathew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jennifer Boyer, Managing Director, Approvals
 Michelle Cavanagh, Team Lead, Special Projects
 Philip Dagenais, Water Resources Specialist
 Alexandre Roy-Guay, Forestry Technician
 James Holland, Senior Planner
 Hannah Jackson, Accounting and Human Resource Specialist
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Gregory Payne, Permitting Officer
 Pat Piitz, Team Lead, Property
 Monique Sauvé, Chief Building Official Part 8 – Septic Systems
 Shahin Zand, Water Resources Engineer

Guests:

Jason Symington, Project Manager, Raisin-South Nation Source Protection Region



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, read the Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of January 22nd, 2026 to order at 9:10 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA

RESOLUTION NO. BD-001/26

Moved by: Mike Tarnowski
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the January 22nd, 2026 Board of Directors meeting agenda as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None.

STAFF UPDATE

Staff presented the members with a PowerPoint presentation on project updates.

BOARD MEETING MINUTES

A. REQUEST FOR APPROVAL: BOARD OF DIRECTORS MEETING MINUTES OF DECEMBER 11TH, 2025

RESOLUTION NO. BD-002/26

Moved by: Mike Tarnowski
Seconded by: Deb Wilson

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 11th, 2025 as submitted.

CARRIED

B. UPDATE: SOUTH NATION WATER RESPONSE TEAM MEETING MINUTES OF DECEMBER 18TH, 2025:

RESOLUTION NO. BD-003/26

Moved by: François St. Amour
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors receive and file the South Nation Response Team meeting minutes of December 18th, 2025 as submitted.

CARRIED



NEW BUSINESS

REQUEST FOR APPROVAL: 2026 LEVY SCHEDULE AND BUDGET

RESOLUTION NO. BD-004/26

Moved by: Adrian Wynands
 Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the 2026 General and Capital Levies at \$5,056,573; and

FURTHER THAT:

The City of Ottawa be special levied for the following programs in 2026:

1. Ottawa Rural Clean Water Program: \$200,000
2. Ottawa Tree Replacement Program: \$200,000
3. Eastern Ontario Water Resource Program: \$50,000
4. Ottawa Baseline Monitoring Program: \$47,000

AND FURTHER THAT:

The Board of Directors approve the 2026 Budget as presented.

Members:

	<u>Yea</u>	<u>Nay</u>
Steve Densham	X	
Catherine Kitts	X	
Genevieve Lajoie – regrets		
Mathew Luloff – regrets		
Linda Payant	X	
Isabelle Skalski	X	
Bill Smirle	X	
Tom Smyth	X	
François St. Amour	X	
Mike Tarnowski	X	
Deb Wilson	X	
Adrian Wynands	X	

Totals:	10	0
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CARRIED

REQUEST FOR APPROVAL: ANNUAL AUTHORITY APPROVALS

RESOLUTION NO. BD-005/26

Moved by: Mike Tarnowski
 Seconded by: François St. Amour

RESOLVED THAT:

WHEREAS the SNC Administrative By-laws designate signing officers for the Authority (s30.1 and 30.2); and



WHEREAS for banking purposes, the Authority's signing officers are one of: Chair; Vice-Chair; or Second Vice-Chair/Past Chair; and one of: Chief Administrative Officer, Secretary-Treasurer; or Director of Finance

BE IT RESOLVED THAT:

The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required:

1. Staff be authorized to continue with the use of alternative signatures, such as the signature stamp for signing cheques up to \$25,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These tools are in the custody of the Director of Finance. The Director may delegate the use of these tools to his/her delegate.
2. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".
3. The Royal Bank, Winchester Branch, be the Authority Bank and that signing officers execute the banking services contract; and

FURTHER THAT:

The Chartered Accountants Firm of Baker Tilly REO LLP, Winchester, be appointed Auditors at an approximate cost of \$35,000 plus HST; and

FURTEHR THAT:

The Director of Finance, or delegate, is authorized to approve all payments relating to payroll and payroll taxes; and

FURTHER THAT:

The law firm of Ault & Ault LLP, Winchester, be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa, be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$20,000 plus HST. Where in the best interest of the Authority, staff may engage other specialized legal services.

CARRIED



REQUEST FOR APPROVAL: 2026 CONSERVATION LEVY

RESOLUTION NO. BD-006/26

Moved by: Linda Payant
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the payment of the 2026 Conservation Ontario Levy of \$47,692, payable in two installments of \$23,846.

CARRIED

REQUEST FOR APPROVAL: 2026 STUDENT AND RECENT GRADUATE HIRING PROGRAM

RESOLUTION NO. BD-007/26

Moved by: Adrian Wynands
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors approve the student and recent graduate hiring program, at an approximate cost of \$139,000 (pending successful fundraising efforts and approval of the 2026 budget); and

FURTHER THAT:

The Board of Directors approve applying for additional grants, including but not limited to those received in the past, as follows:

- ECO Canada – Various Programs: \$40,000
- Service Canada – Canada Summer Jobs: \$29,000

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-008/26

Moved by: Linda Payant
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approves a funding submission to EcoAction Stream 2: Freshwater Sustainability and Innovation across Canada, requesting up to \$200,000 to support management of Cyanobacteria blooms within the South Nation River Watershed.

CARRIED



REQUEST FOR APPROVAL: 2026 SNC FEE SCHEDULE [REVISION 2]

RESOLUTION NO. BD-009/25

Moved by: Deb Wilson
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the revised 2026 South Nation Conservation Fee Schedule as presented, with effective dates as prescribed in each schedule.

CARRIED

REQUEST FOR APPROVAL: CASSELMAN WEIR CONCRETE REPAIRS

RESOLUTION NO. BD-010/26

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the Casselman Weir concrete rehabilitation project, Phase 1 – Sluiceway Repair, at an approximate cost of \$175,500, plus HST.

CARRIED

REQUEST FOR APPROVAL: 2026 TREE STOCK PURCHASE

RESOLUTION NO. BD-011/26

Moved by: Adrian Wynands
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the purchase of tree seedlings, for Forest Canada Tree Programs, Municipal Tree Giveaways, Over-the-Counter sales, and the Woodlot Storm Recovery Program at an approximate cost of \$200,000 plus HST; and

FURTHER THAT:

The Board of Directors approve the purchase of 2026 Forest Canada Programs tree seedlings from the three Forest Canada approved nurseries, Ferguson Tree Nursery, Pineneedle Farms, and Sommerville Nurseries Inc., based on availability of required stock; and

FURTHER THAT:

The Board of Directors approve the purchase of 2026 tree seedlings from additional local nurseries to meet stock requirements and species diversification for the Woodlot Storm Recovery Program.

CARRIED



REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2025

RESOLUTION NO. BD-012/26

Moved by: Deb Wilson
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the money received report for December 2026; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,042,995.74 for December 2026.

CARRIED

MONTHLY UPDATES:

- i. **PLANNING ACTIVITY**
- ii. **ENGINEERING TECHNICAL REVIEWS**
- iii. **SECTION 28.1 PERMITS ISSUED**
- iv. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
- v. **ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-013/26

Moved by: Mike Tarnowski
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity for the following updates for December 2025:

- i. Planning Activity;
- ii. Engineering Technical Reviews;
- iii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;
- iv. Reported *Conservation Authorities Act* regulation concerns received; and
- v. On-site sewage permits received.

CARRIED

CORRESPONDENCE

None

DATES OF UCOMING MEETINGS, SECOND THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- February 12th, 2026
- March 12th, 2026 (SNC AGM)
- April 9th, 2026
- May 14th, 2026
- June 11th, 2026



FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-014/26

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:
a. Update: Personal Matters about an Identifiable Individual, including Staff (verbal).

CARRIED

**The Board of Directors recessed for a break at 10:30 a.m.
The Board of Directors convened Closed Session at 10:36 a.m.**

OPEN SESSION

RESOLUTION NO. BD-015/26

Moved by: Deb Wilson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened Open Session at 11:11 a.m.

UPDATE: PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING STAFF (VERBAL)

RESOLUTION NO. BD-016/26

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the update on Personal Matters about an Identifiable Individual, including Staff; and

FURTHER THAT:

The Board to request information at the February meeting.

CARRIED



SOUTH NATION
CONSERVATION
DE LA NATION SUD

ADJOURNMENT

RESOLUTION NO. BD-017/26

Moved by: Linda Payant
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors meeting of January 22nd,
2026 be adjourned at 11:12 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb