



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Supplemental Agenda

Date: February 12th, 2026

Time: 9:00 a.m.

Location: SNC Watershed Room
SNC Office
38 Victoria Street
Finch, ON K0C 1K0



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Supplemental Agenda

February 12th, 2026, 9:00 a.m.

1. New Business
 - a. Request for Approval: 2026 Spring Tree Planting Contracts: Caroline 3-5

2. Closed Session
 - a. Request for Approval: Land Acquisition: Eric 6-31

Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Caroline Goulet, Forester
Date: February 10, 2026
Subject: Request for Approval: 2026 Spring Tree Planting Contracts

RECOMMENDATION:

The Board of Directors approve awarding spring 2026 tree planting contracts as follows:

Contractor	Approximate Tree Allocation	Approximate Contract Value (before HST)
Contractor A	31,900	\$17,778
Contractor B	20,376	\$17,695
Total	52,276	\$35,473

AND FURTHER THAT: Tree planting contracts may be reallocated between contractors, if necessary, to meet planting deadlines and contractor capacity.

DISCUSSION:

Tree planting numbers are established through site visits that occur from June to December. South Nation Conservation (SNC) staff have agreements with landowners to plant 30,650 trees through Forest Canada Tree Planting Programs and an addition 21,626 trees through the Woodlot Storm Recovery Program in spring 2026.

Staff issued a Request for Quotes for Spring 2026 Tree Planting Services to ten (10) contractors. Bids were received from four (4) contractors; one (1) contractor indicated they were at capacity and unable to bid. No submissions were received from the remaining five (5) contractors.

The RFQ required contractors to confirm minimum tree allocation they are willing to plant within a four-week period. Contractors were also asked to confirm the maximum number of trees their company can plant in a four-week period. The table below summarizes the minimum and maximum number of trees for each contractor.

Contractor	Minimum Trees Requirement	Maximum Capacity
Contractor A	9,000	50,000
Contractor B	20,000	50,000
Contractor C	15,000	200,000
Contractor D	5,000/site (Forests Canada) 30,000 (Woodlot Storm Recovery)	80,000

Of the submitted bids, Contractor D only bid on sites of 5,000+ trees (Forest Canada sites), all sites are less than 5,000/trees. This contractor's minimum tree requirement for Woodlot Storm Recovery planting is 30,000 trees; total trees to be planted is less at 21,626 trees total. This submission was not considered as these minimums could not be



achieved with this spring’s tree planting sites.

Pricing is based on number of trees per site, species (conifer vs. hardwood), and stock size (bareroot and container). Of the submitted quotes, lowest pricing varies between bids depending on the number of trees per site and stock sizes. For example, tree planting prices can range from approximately \$0.50/tree to \$2.30/tree. Actual costs will be based on trees planted, which can vary from the planting plan if stock is substituted or unavailable, or if planted number is increased or decreased due to site conditions.

Based on experience, staff recommend awarding contracts to multiple vendors. Splitting the contract allows for:

- shorter window of time to plant trees;
- seedlings stored for less time in cold storage;
- earlier spot spraying will increase tree survival, and
- potential coverage should a contractor experience problems.

When reviewing allocation options between contractors, staff considered the following:

- lowest price,
- planting locations to optimize logistics around travel and cold storage locations, and
- contractor planting capacity and experience.

The table below is a comparison between allocating solely on lowest bid vs. splitting the contract for reasons noted above.

Option 1: Contractor A and Contractor B

<u>Contractor A</u>			
Program	No. of Sites	No. of trees	Estimated Cost
Woodlot Storm Recovery Forests Canada Sites	5	12,500	\$ 5,750
	11	19,400	\$12,028
Sub-Total	16	31,900	\$17,778
<u>Contractor B</u>			
Program	No. of Sites	No. of trees	Estimated Cost
Woodlot Storm Recovery Forests Canada Sites	7	9,126	\$ 7,452
	5	11,250	\$10,243
Sub-Total	12	20,376	\$17,695
Grand Total	28	52,276	\$35,473



Option 2: Contractor A

Program	No. of Sites	No. of trees	Estimated Cost (before HST)
Woodlot Storm Recovery	12	21,626	\$ 9,948
Forests Canada Sites	16	30,650	\$20,010
Total	28	52,276	\$29,958

Staff considered multiple scenarios and recommend Option 1, as it provides an optimal balance between pricing and contractor capacity.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The tree planting program is included in the 2026 Budget under Resource Management: Landowner Stewardship and Outreach: on pages 14-15.

Tree planting costs are recovered through the Forests Canada Tree Programs, Green Acres (City of Ottawa), the Woodlot Storm Recovery Program (2 Billion Tree program) and landowner contributions (as per the Board approved Fee Schedule F).

SNC Policy Adherence: Purchases \$25,000 up to \$100,000, a minimum of three written quotations should be obtained from suppliers; in accordance with the SNC Purchasing Policy [page 4, ss. (C)(iv)].

Programs and Services Category: Category 3 – Watershed (Other) Programs: Private Landowner Stewardship.

Caroline Goulet,
Forester.